

Title I School-Level Parental Involvement Policy

High Achieving Elementary/Middle/High School

Quail Run has developed a written Title I parental involvement policy with input from Title I parents. The policy was developed with input from parents from School Site Council, PTA and Learning Fund. It has distributed the policy to parents of Title I students. It is posted on the school website and a part of the parent handbook. **Quail Run** policy describes the means for carrying out the following Title I parental involvement requirements. *[Title I Parental Involvement, 20 USC 6318(a)-(f)]*

1. Involvement of Parents in the Title I Program

a) **Quail Run** does the following: **Convenes an annual meeting to inform parents of Title I students of Title I requirements and their rights to be involved in the Title I program**

- Annual meeting slideshow, review test scores and share plans for improvement.
- Sanction requirements are explained at meetings
- Opportunities to discuss school improvement plans
- Invitation to become involved in Site Council, ELAC or PTA.
- School messenger
- Personal invites
- Title I formal meetings
- Parent Liaison
- Letters home
- Conduct meetings before Open House or Back To School Night
- Conduct meetings during the school day and evenings

b) **Offers a flexible number of meetings**

- Afternoon Site Council Meetings
- Evening & Morning PTA
- Evening ELAC
- Principal's Breakfast Meetings/Second Cup of Coffee
- Family Entertainment Nights
- Back to School
- Annual Title 1 Meeting
- Parent workshops
- SST Meetings
- 504 Meetings
- IEP meetings
- Newsletters
- School signage
- Translators

c) **Involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of its Title I programs and the Title I parental involvement policy****

- Parent nights where parents gather in small groups to give input about the improvement of instructional programs
- Parent involvement nights to elicit ideas about ways to match parent strengths with needs of the school
- Site council discussion about test results and instructional programs
- Monthly meetings that review school progress and budget decisions

- SSC Meetings to review and monitor the SPSA
- ELAC Meetings to give input on the ELD Program
- Teacher presentations about standards and expectations
- Training in District adopted materials
- Training in technology programs
- Pre-kinder orientation

d) Provides parents of Title I students with timely information about Title I programs

- Monthly newsletters
- School messenger
- Signage in front of the school
- Newsletter
- Websites
- Parent Liaison
- ELAC reminders
- Second Cup of Coffee parent meeting reminder
- Back to school night presentations
- Title I Parent Night

e) Provides parents of Title I students with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet

- Parent meetings
- ELAC
- SSC
- BTSN
- Open House
- PTA
- Parent conferences
- IEP
- SST
- Textbooks
- Curriculum and Associates Letters
- SB1802 Counseling
- Include blurbs in the monthly parent newsletter

f) Provides parents of Title I students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children

- Coffee with principal – monthly (second cup of coffee)
- School Site Council -- monthly
- ELAC --- two times a year
- Back to School night
- Open House
- Parent Teacher conferences
- Title I parent night
- Family Literacy / Math nights
- PTA – monthly
- IEPs – at least once a year
- SSTs

**It may be helpful to include the policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318(c)(3)]*

2. School-Parent Compact

Quail Run has jointly developed with and distributed to parents of Title I students a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items added by parents of Title I students:

The school's responsibility to provide high-quality curriculum and instruction.

The parents' responsibility to support their children's learning.

The importance of ongoing communication between parents and teachers through, at least, annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in and observe the educational program.

The policy was developed with input from parents from School Site Council, PTA and Learning Fund. It has distributed the policy to parents of Title I students. It is posted on the school website and a part of the parent handbook.

3. Building Capacity for Involvement

- a) **Quail Run** engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following: Assists Title I parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children.

- SSC Meetings: review assessments used by teachers
- Back to School Night: Pass out copies of grade level standards and present latest STAR results
- Parent Workshops: addressing the topic of how to help your students with homework
- Back to School and Open House
- Parent Conferences
- Principal's Newsletter

- Classroom Newsletter
 - Title I Parent Meeting
 - ELAC
- b) **Provides materials and training to help Title I parents work with their children to improve their children's achievement.**
- Literacy nights to teach parents how to develop literacy in the home; parents and students working together to make student books
 - Family math nights
 - Providing translators for all meetings, back to school night, parent teacher conferences
- c) **Educates staff, with the assistance of Title I parents, in the value of parent contributions and how to work with parents as equal partners.**
- PTA/ELAC for parents. Both present at faculty meetings with regard to what is happening
 - Principal Coffee parent meetings
 - Guest speakers to address parent needs and concerns
 - SSC
 - Title I Parent Night
 - PTSA
 - School wide events like multicultural night, book fairs,
 - Provide trainings to staff at staff meetings that include ways to communicate with parents
 - Invite teachers to present at parent workshops
 - Provide readings to staff on how to improve parent communication
- d) **Coordinates and integrates the Title I parental involvement program with other programs and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.**
- ELAC
 - Principal Coffee Parent meetings
 - Parent Ed Workshops
 - PTA
 - Classroom volunteerism
 - Parent Nights and Conferences
 - School Site Council 1st Wednesday of the month
- e) **Distributes to Title I parents information related to school and parent programs, meetings, and other activities in a form and language that the parents understand.**
- All correspondence in dual language
 - o Standards based report cards
 - o Report cards /Progress reports
 - o Assessment results
 - Newsletter – monthly
 - o Schoolwide and classroom
 - Parent / Teacher / Student Compact

- School messenger
- Web-site
- Marquee
- Field Trip permission forms

4. Accessibility

- a) **Quail Run provides opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.**

- ELAC
- SSC
- PTA
- Newsletters
- Parent/Family Committee
- PTA
- Parent Compact
- School Messenger
- Parent Education Meetings
- Student Agenda
- School-wide Rules and Expectations